

VISION

We envision an inspiring school community of thriving, high-achieving critical thinkers, collaborative lifelong learners, compassionate human being and responsible citizens dedicated to the common good and to making India and our world more equitable, tolerant, democratic, peaceful and prosperous but sustainable.

MISSION

Our mission is to bring our vision to life by empowering young people to meet global challenges with confidence and skills of a high order acquired through innovative learning and technology, and to inculcate in them the values of independent, engaged and thoughtful world citizens.

We nurture the innate potential of all students through rich academic and co-curricular programmes so that they will grow into focused but open-minded, dutiful, ethical, caring, healthy and flourishing individuals who set their own goals and exceed them. We go beyond our commitment to academic rigour and excellence to offer our students manifold other opportunities for transformative growth in fields such as visual and performing arts, sports, community service and participation in international events.

PHILOSOPHY

Our philosophy is to educate ‘The Whole Child’ through a framework that develops the key areas essential for shaping a balanced and all-rounded personality. Our holistic system of learning sets quality benchmarks that prepare our students for success while navigating a dynamic, volatile world.



Admission Policy

It is our endeavor to admit students who are keen on imbibing the values envisaged in our vision statement. We do not discriminate on the basis of religion, caste, sex or economic status. To maintain the quality of education we offer, we restrict the class strength to a fixed number. This healthy teacher-student ratio helps every student get the individual attention he or she deserves.

Admission into CHIREC is based on the following factors:

- Admission is **vacancy based**.
- The entry points are Nursery, CBSE Grade 11 and IBDP Year 1 and we accept the maximum number of admissions in these classes.
- Admission into PPI to Class 11 happens only when vacancies arise due to withdrawal of students at the end of the academic year, owing to job transfers or otherwise.
- For age appropriateness, please refer to the [FAQs](#) for the age criteria.

Curricula at CHIREC

The school has Affiliations to:

1. International Baccalaureate Organization, Geneva.
2. Cambridge Assessment for International Examination.
3. Central Board of Secondary Education, New Delhi.

Pre-primary School (Classes offered: Nursery, PPI & PPII)

CHIREC's Early Years Programme builds on the natural curiosity and inquiry of young children as the basis of developing and delivering the Curriculum. The approach to learning in the Early Years Programme is analytical, project-oriented and predominantly interactive. The programme is filled with investigation, experimentation, and discovery. Through intentional teaching practices, purposefully designed environments, and enriched activities, teachers ensure children have joyful experiences while reaching their greatest potential in all areas of learning. An array of activities is conducted to ensure children learn independently and collaborate with others.

Primary School (Classes I to V)

Options offered:

Cambridge Primary:

- For parents who desire internationally benchmarked assessment and a framework to develop skills in English, Mathematics and Science. Students will appear for the Cambridge Primary Checkpoint Exam in English, Mathematics and Science at the end of Stage 5 (www.cie.org.uk).
- Social Science and a Second Language (French, Hindi, Spanish) are offered to develop language proficiency and to familiarise students with the immediate community.
- Telugu support classes are offered as support for the local language.

CBSE:

- The CBSE Primary Years Programme is an integrated curriculum with best practices from National and International Curricula. It is designed to creatively prepare students to be adaptable for the later stages of their education, while allowing them to enjoy the many wonderful experiences of their childhood.

- Assessment is formative, continuous, and comprehensive. Our curriculum focuses on activity-based learning, and an emphasis on understanding and appreciating core concepts by going beyond textbooks to relate to real-life experiences.

Middle School (Classes VI, VII & VIII)

Options offered:

- **Cambridge Lower Secondary:** For parents who desire internationally benchmarked assessment and a framework to develop skills in English, Mathematics, Science, Geography, History & Civics (World & India) including a Second Language. Students will appear for the Cambridge Checkpoint Exam in English, Mathematics and Science at the end of Stage 8 (www.cie.org.uk). Social Studies and a Second language are offered to develop language proficiency and to familiarize students with the immediate community.
- **CBSE:** The Central Board of Secondary Education is one of the most sought-after School Boards in India. The CBSE curriculum envisions a robust, vibrant and holistic school education and is committed to providing quality education to promote intellectual, social and cultural vivacity among its learners. By advocating Continuous and Comprehensive Evaluation, CBSE not only evaluates students in scholastic competencies, but also in co-scholastic capacities like Life-Skills, Attitudes, Values, Work and Art, Education, etc.

Senior School (Classes IX & X)

Options offered:

- **Cambridge Upper Secondary/IGCSE:** Students study 6 to 8 subjects over two years. At the end of the two-year program, students appear for the IGCSE (International General Certificate of Secondary Education) examination of the University of Cambridge, UK (www.cie.org.uk).
- **CBSE All India Secondary School Examination (AISSE):** Apart from evaluating students in scholastic and co-scholastic areas, the CCE completes an evaluation of performance which is Continuous and Comprehensive. The assessment involves two components Formative and Summative. Formative Assessment comprises evaluation for all necessary skills through class works, assignments, projects, etc. Summative Assessments are written examinations held at the end of each term. Grades are awarded, and not marks, in compliance with the guidelines from CBSE (www.cbse.nic.in).

Admission Process (PPI to Class IX)

- The Entry Point into the school is Nursery.
- Admissions in Grades PPI and above, are subject to vacancies arising due to withdrawal of students at the end of the academic year.
- Applications are received through an [Enquiry Form](#), made available on the school website.
- Age appropriateness is a requirement as per the age criteria. Please refer to the [FAQs](#) for more information about this.
- To maintain the quality of instruction, the class strength is limited to maintain a healthy teacher to student ratio of 1:28 for the International wing and 1:30 for CBSE.
- The admission is granted on a First Come First Serve basis.
- The state guidelines for SC, ST, BC and minorities are followed.
- No discrimination is made on the basis of caste, creed and religion.

- The Fee Structure is commensurate with the facilities provided.
- A proficiency test is conducted for applicants seeking admission to Class 6 upwards. This is to gauge their suitability for the class admission is sought for.

Orientation

The orientation of parents and prospective students is an essential part of the admission process to give an idea about the school, its vision-mission-philosophy and the curriculum.

One-on-One Interaction

- The interaction is conducted by the admission counselor, Section Head or Vice Principal. The aim of the interaction is to find what the student knows, understands and enjoys.
- The child's educational development, use of language, social skills, academic enthusiasms and extra-curricular interests are gathered during the interaction. We work on the belief that a personal interaction between the school and parents or authorized guardians are of far greater value than any conventional admission tests.
- The process is aimed at giving parents an insight into the type of education, approach and culture the school fosters. We work to nurture the innate potential of each child by understanding the child's strengths, learning needs and aspirations. It also gives parents or guardians a first-hand opportunity to understand the overall offering, curricula, the education approach and how the students and faculty engage with each other.
- It is to be borne in mind that it is not necessary that all applicants who have applied and/or appeared in an entrance test/interview would be admitted into the School.

Inclusion

We are an inclusive school and believe that students must learn to embrace diversity and acknowledge that others with differences can also be right. To this effect, our admissions are open for students with mild learning difficulties, physical disabilities, showing an eagerness to learn. We believe that inclusion must be accessible to all students, be an ongoing process and must aim at increasing access and engagement in learning for all students. Hence, we try to focus on identifying and removing barriers that impede learning in order to make learning an inclusive experience for all.

We, at CHIREC provide both additional and remedial support to students needed help. (Ref Inclusion Policy)

Mandatory documents to be submitted at the time of Admission

All students are required to submit the following at the time of admission. These documents are maintained in the cumulative records of the child and help us understand the child's proficiencies, talents, learning aptitudes and difficulties.

1. Previous class completion certificate or eligibility certificate for the next exam.
2. Original Transfer Certificate from the previous school (for students seeking admission from Grade 1 onwards) For PP2 students coming to Class 1, a bonafide or Transfer Certificate may be submitted.
3. Photocopies of all achievement certificates in the field of Academics, Sports, Co- Curricular activities.
4. Photocopy of Birth Certificate or Passport if available.
5. 4 photographs of student in School Uniform for RFID and 10 photographs for Pre-primary students
6. Medical History Forms
7. Residential address proof (for overseas and outstation Parents)

Senior Secondary School (Classes XI & XII)

Options offered:

- **IB Diploma Programme:** This consists of a 18 month programme where a student studies 6 subjects, 3 at Higher level comprising 240 hours each and 3 at Standard level comprising 150 hours each. There is an additional core of Extended Essay, Theory of knowledge and Creativity, Activity and Service. This programme is a well acclaimed high school certification for colleges around the world (www.ibo.org).
- **CBSE All India Senior Secondary Certificate Examination (AISSCE):** CHIREC offers different streams of study at this level - Science, Humanities and Commerce. Parents are requested to specify the curriculum they are opting for at the beginning of Grade XI. The scope and thoroughness of this programme gives students a head-start in higher education (www.cbse.nic.in).

Admission Eligibility for IBDP

The IB Diploma program is a two-year rigorous pre-university program, which accepts students in the age group of 16-19 years old and the completion of the diploma is equivalent to grade 11 and 12 in India. For admission to IBDP, a student must complete Grade 10 successfully from ICSE, CBSE, MYP IGCSE or other recognized national or international curricula.

Transfer candidates from other IB schools are accepted provided the student's combination of subjects match with the subjects and levels offered at the school, the student is able to produce evidence of his/her past CAS and IA records/samples from the earlier school and a list of work completed.

Applicants are required to submit the academic record or performance reports for grade 8, 9 and 10. The subjects chosen at HL level are rigorous in content and assessments and hence a consistent evidence of good understanding and ability to apply their knowledge in the prerequisite subjects would help.

Students getting 80% and above will be eligible for the entrance test in Math and English.

All prospective students coming from an external school will be required to take a test in English and Math to ascertain their prior knowledge, understanding and skills. This diagnostic assessment in addition to the record of previous academic performance helps the school guide the students in choosing the correct subjects at the appropriate level.

Students scoring less than 80% in Group 4 subjects like Physics, Chemistry and Computer Science, desirous of taking the same at a Higher Level are required to take a Proficiency test to check their fitment level. An exception is made in case the student is found to be meeting the other criteria of enrolment such as obtaining an overall score of 80% in the other subjects on a mutual understanding that continuance with the particular subject at a Higher level will depend on the performance in the same during the First Progression Examination.

In transfer cases, admission test is taken in Math, English to ascertain the level. A letter of reference is required for transfer candidates to understand the social and emotional aspects of the learner.

Admission into IBDP

- An orientation session to understand IB Diploma program is held every year for CHIREC students and parents (IGCSE and CBSE) of grade 10 in the month of December.
- For external applicants, the online enquiry forms are available on the website. An admission brochure with details about the program is available for download on the website for registration.
- At the time of orientation, a short video on the details about the IB Diploma program, its vision, mission and how it is implemented at CHIREC, is shown to parents and students.

- Interested students register for a one-on-one interaction with the DPC, a senior facilitator and member of the leadership team.
- The panel goes through the academic testimonials of the candidate. In case the student's academic reports do not meet up with CHIREC's eligibility criteria, a proficiency test is taken.
- The students are then advised by the DPC on their choice of subjects and levels, depending on interest, performance at the proficiency test and past academic records/testimonials.
- Once the students have taken the Proficiency test, they appear for an interview with the Principal and DPC, and the final decision about admission is taken after the interview.
- Once convinced that the candidate can take up the challenge and rigour of IBDP, he/she fills up the subject choice form. The form is signed by the parents, students and the DPC.
- Once the parents choose IBDP programme at CHIREC, the admissions department will assist the parents in filling up forms and other documents to complete the admissions process. They will also take the parents through the fee structure and other details.
- The candidate is then enrolled as a student of CHIREC International.

Documents required at the time of admission

1. Completed Application form
2. Transfer Certificate from the educational institution last attended
3. Photocopy of academic testimonials/ records of grade 8- 10 and the board examination.
4. Any other information parents feel necessary for the school to know

Documents received by the prospective students on completion of admission

1. IBDP Handbook providing details of the program in CHIREC International
2. Booklist providing details of reference books for the different subjects offered in IBDP.
3. The list of IBO recommended models for the Graphic Display Calculator
4. Transport and school lunch details

Pre-IBDP session

Students can enroll in IBDP in April and in June. A pre-IBDP session begins in April and continues till June, which is attended by all new students to enable smooth transition into the programme. The session encompasses modules that focus on prior knowledge topics and skills in English language, concepts in Math and Science. Students are also oriented to the IB philosophy, mission and learner profile attributes.

Students receive a welcome newsletter before the beginning of the session in April and in June providing them details of their student unique identity number, details about the teachers, contact information of the coordinator and school schedule.

Admission Eligibility for CBSE Grade XI

For admission into Grade XI of CBSE, a student must complete Grade X successfully from CBSE, ICSE, MYP IGCSE SSC or other recognized national or international curricula.

Applicants are required to submit their academic record or performance reports for Grades 8, 9 and 10.

Eligibility criteria from different boards are explained in Annexure 1B.

Admission into CBSE Grade XI

- Interested students must fill in the Online Enquiry Form made available on the Website.
- An orientation session to understand the CBSE Senior Secondary Programme is held for students and parents (CBSE and IGCSE) of grade 10 in CHIREC. A similar session is organized for students applying from other schools. Multiple sessions are organized in groups of 40 to 50 applicants.
- At the time of orientation, details about the school, the Programme and the subjects offered in Senior Secondary are shared with students and parents. The fees details are also shared at this time.
- Interested students register for a one-on-one interaction with senior faculty depending upon the stream they are opting for.
- At the interaction, the staff member goes through the academic testimonials of the candidate. In case a student's academic reports do not meet CHIREC's eligibility criteria, a proficiency test is taken.
- Students are then advised by the faculty on their choice of stream and subjects depending on interest and past academic records/ testimonials.
- Based on the criteria and eligibility, a seat is offered to the eligible applicant.
- Once the parents choose the CBSE Senior Secondary programme at CHIREC, the admissions department will assist the parents in filling up forms and other documents to complete the admissions process.
- The candidate is then given advice for payment of fee and on payment, the candidate is enrolled as a student of CHIREC International.
- Students receive a welcome newsletter a week before the beginning of the session in April and in June providing them details of their student unique identity number, details about the teachers, contact information of the coordinator and school schedule.

Documents required at the time of admission

1. Completed Application form
2. Transfer Certificate from the educational institution last attended
3. Photocopy of academic testimonials/ records of grade 8- 10 and the board examination.
4. Any other information parents feel necessary for the school to know
5. Medical History Form

Annexure 1A

IBDP Admission Criteria

1. Coming from IGCSE

- a) Minimum number of subjects-06 for Diploma/05 for Certificate
- b) Aggregate Marks-80%
- c) Minimum grade For HL subjects

| Subject | Minimum Grade required |
|--|------------------------|
| Physics | A |
| Chemistry | A |
| Mathematics | A |
| Biology | A |
| English | A |
| Computer Science | A in Mathematics |
| For any other subject[BM/Economics/Psychology] | 85% aggregate marks |

d) For SL Subjects

Minimum B Grade in the subjects chosen [70-79%]

2. Coming from CBSE

- a) Aggregate Marks-85%
- b) Math & Science-HL subjects-9 CGPA [90%] OR
- c) Proficiency test- 80%

3. Coming from ICSE

- a) Aggregate Marks-85% OR
- b) Proficiency test – 80%

4. Coming from State Board

- a) 10 CGPA for Diploma
- b) 9 CGPA for Certificate

Annexure 1B

CBSE Grade XI Admission Criteria

| CURRICULUM | SCIENCE STREAM | COMMERCE STREAM | HUMANITIES |
|-------------------|--|---|---|
| CBSE | 90% and above percentage with a score of 85% in Math and Science | 80% and above | 75% and above |
| IGCSE | A grades in Sciences | A grades in commerce subjects | A or B grade in the subjects opted |
| ICSE | 85% and above with a score of 80% in Math and Science | 80% and above | 70% and above |
| SSC | 9.5 cgpa and above with 9.5 grade point in Math and Science | 8.5 CGPA and above | 8.0 CGPA and above |
| MYP | Grade point of 5 and above in Math and Science | Grade point 5 and above in the subjects opted | Grade point 4 and above in the subjects opted |

Annexure 2

ENQUIRY FORM

NAME OF THE STUDENT :

CURRICULUM REQUIRED :

CLASS APPLIED FOR :

DATE OF BIRTH :

GENDER : Male Female

MOTHER TONGUE :

FATHER'S NAME:

FATHER'S OCCUPATION:

FATHER'S COMPANY:

FATHER'S DESIGNATION:

FATHER'S MOBILE:

FATHER'S E-MAIL:

MOTHER'S NAME:

MOTHER'S OCCUPATION:

MOTHER'S COMPANY:

MOTHER'S DESIGNATION:

MOTHER'S MOBILE:

MOTHER'S E-MAIL:

RESIDENTIAL STATUS: In Hyderabad Out Station Overseas

ADDRESS LINE 1:

ADDRESS LINE 2:

Enter the Code

Annexure 11

Frequently Asked Questions

1. When does the admission process start ?

After mid-October.

2. How do I begin the admission process ?

Please refer to the Admissions Process page on the school website.

3. What is the age criteria?

| CLASS | Minimum Age as on 30th June, 2021 | Date of Birth Between |
|---------|-----------------------------------|---------------------------|
| NURSERY | 2 years 6 months | 1st Jan and 31st Dec 2018 |
| PP I | 3 years 6 months | 1st Jan and 31st Dec 2017 |
| PP II | 4 years 6 months | 1st Jan and 31st Dec 2016 |
| I | 5 years 6 months | 1st Jan and 31st Dec 2015 |

4. What is the teacher student ratio in a class?

| Pre-Primary | CBSE | Cambridge |
|-------------|------|-----------|
| 1:13 | 1:30 | 1:28 |
| | | |

5. What are the sports offered in the school?

The school offers Athletics, Cricket, Lawn Tennis, Skating, Basket Ball, Hand Ball, Archery, Volley Ball, Table Tennis and Taekwondo.

6. What are the other activities offered by the school?

The school offers Classical Dance, Keyboard, Carnatic Music, Hindustani Music, Painting, Chess, Clay Modeling & Pottery and Needle Work.

7. What are the languages offered at CHIREC?

| Curriculum | Classes | Languages |
|------------|---------|------------------------|
| Cambridge | 1 to 4 | Hindi, French |
| | 5 to 12 | Hindi, French, Spanish |
| CBSE | 1 to 5 | Hindi, Telugu, French |
| | 6 to 12 | Hindi, Telugu, French |

8. What are the school timings?

| Class | Monday – Friday | Saturday |
|--------------|-------------------------|---|
| Nursery | 8:30 a.m. to 11:30 a.m. | Holiday |
| PPI-V [GB] | 8:30 a.m. to 3:00 p.m. | Holiday |
| I-V [KP] | 8:10 a.m. to 2:55 p.m. | Holiday |
| VI-XII | 8:10 a.m. to 2:55 p.m. | 2nd Saturday: Holiday 1st, 3rd & 4th Saturdays: 8.30 a.m. to 12.30 p.m. |

9. If I have any unanswered questions, or am in need of some assistance, who can I contact?

You can email us at admissions@chirec.ac.in.

Alternatively, you may also contact 8008660707.

Landline: (040) 4476 0999 Extn-215, 220

Annexure 4

Virtual Admissions Process (updated November 2020)

1. Online Enquiry (OE) Form is made available to parents.
2. Parents fill in the OE Form & receive an automated reply bearing the OE No.
3. Online Group Presentation is scheduled and mail is sent.
4. Parents attend the Group Presentation on the given date and time.
5. Registration link sent via My ClassBoard (MCB)
6. Registration is received & acknowledgement is sent.
7. One-on-one virtual interaction is scheduled.
8. Parents attend one to one interaction to ask personalized questions.
9. Feedback on interaction is sent to Principal for approval.
10. Email confirming provisional admission sent.
11. Name added to rolls once admission is confirmed.

Note of understanding: Medical history form, lunch and conveyance formalities will be pending here and we shall wait till physical school resumes for them to visit the office in new academic year and give their consent.